

MOCK SEEKING ACCREDITATION VISIT (SAV) SCHEDULE
The University of the South Pacific (USP)
13 - 16 November, 2017
WSCUC Staff Liaison: Maureen A. Maloney

THE DAY BEFORE THE VISIT – MONDAY 13 NOVEMBER 2017

| Time | Meerdink | Lee | Tanasescu | Roberts |
|--------|---|-----|-----------|---------|
| TBC | Team arrives at Grand Pacific Hotel | | | |
| 4.00pm | Team meets in hotel in executive session to confirm assignments, refine areas of exploration, plan visit methods, review schedule | | | |
| 6.00pm | Team dines in executive session at hotel or restaurant | | | |

THE FIRST DAY – TUESDAY 14 NOVEMBER 2017

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-------------------|---|-----|-----------|---------|
| 7:45am | Team is transported to The University of the South Pacific (USP) – prearranged transport | | | |
| 8.00am – 8.30am | Meeting with the Accreditation Liaison Officer (ALO) and ALO support staff - orientation to team room, technology resources, facilities: <i>Deputy Vice-Chancellor Learning, Teaching & Student Services, Prof. Richard K. Coll</i> <i>Accreditation Project Coordinator, Ms. Sujlesh Sharma</i> <i>WSCUC Support Staff, Ms. Saileshni Naidu</i> Venue: CBR | | | |
| 8:30am – 9.30am | Meeting with the CEO: <i>Vice-Chancellor and President, Professor Rajesh Chandra</i> Venue: CBR | | | |
| 9:45am – 10.45am | Meeting with WSCUC Steering Committee: <i>Senior Management Team (SMT) (All members)</i> Venue: CBR | | | |
| 11.00am – 11.30am | Meeting with the Chair of the Governing Board (University Council): <i>Pro-Chancellor, Mr. Winston Thompson</i> Venue: CBR | | | |

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-------------------|--|--|--|--|
| 11.30am – 12.15pm | Meeting with the Governing Board: <i>Council Members</i> Venue: CBR | | | |
| 12.20pm – 1.00pm | Team lunch meeting in team room Venue: Vice-President Administration Office | | | |
| 1.00pm – 1.45pm | Meeting with Deans: <i>Dean of Faculty of Arts, Law & Education (FALE), Dr. Akanisi Kedrayate</i> <i>Dean of Faculty of Science, Technology & Environment (FSTE), Dr. Anjeela Jokhan</i> <i>Acting Dean of Faculty of Business & Economics (FBE), Prof. Arvind Patel</i> Venue: CBR | Meeting with Deans: <i>Dean of Faculty of Arts, Law & Education (FALE), Dr. Akanisi Kedrayate</i> <i>Dean of Faculty of Science, Technology & Environment (FSTE), Dr. Anjeela Jokhan</i> <i>Acting Dean of Faculty of Business & Economics (FBE), Prof. Arvind Patel</i> Venue: CBR | Meeting with Associate Deans Learning & Teaching: <i>Dr. Bibhya Sharma (FSTE)</i> <i>Dr. Manoranjan Mohanty (FBE)</i> <i>Dr. Salanieta Bakalevu (FALE)</i> Selected Head of Schools: <i>Prof. Ciro Rico (School of Marine Studies)</i> <i>Prof. Sandra Tarte (School of Government, Development & International Affairs)</i> <i>Prof. Govinda Lingam (School of Education)</i> First Year Experience Coordinators: <i>Ms. Bijeta Kumar (FSTE)</i> <i>Mr. Joseva Veresi (FBE)</i> <i>Mr. Kapil Nadan (FALE)</i> Student Learning Specialists: <i>Ms. Afshana Anzeg (FSTE)</i> <i>Ms. Roshila Singh (FBE)</i> <i>Ms. Ana Kitolelei (FALE)</i> Venue: Japan-Pacific ICT Centre Video Conference Room 1 | Meeting with Associate Deans Learning & Teaching. <i>Dr. Bibhya Sharma (FSTE)</i> <i>Dr. Manoranjan Mohanty (FBE)</i> <i>Dr. Salanieta Bakalevu (FALE)</i> Selected Head of Schools: <i>Prof. Ciro Rico (School of Marine Studies)</i> <i>Prof. Sandra Tarte (School of Government, Development & International Affairs)</i> <i>Prof. Govinda Lingam (School of Education)</i> First Year Experience Coordinators: <i>Ms. Bijeta Kumar (FSTE)</i> <i>Mr. Joseva Veresi (FBE)</i> <i>Mr. Kapil Nadan (FALE)</i> Student Learning Specialists: <i>Ms. Afshana Anzeg (FSTE)</i> <i>Ms. Roshila Singh (FBE)</i> <i>Ms. Ana Kitolelei (FALE)</i> Venue: Japan-Pacific ICT Centre Video Conference Room 1 |

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-----------------|---|---|--|---|
| 1.50pm – 2.30pm | Meeting with Assessment Consultant: <i>Ms. Dorothy Spiller</i> Venue: CBR | Meeting with Senior Quality Assurance Coordinator: <i>Dr. Sereana Kubuabola</i> Associate Deans Planning & Quality: <i>Dr. David Rohindra (FSTE)</i> <i>Dr. Nacanieli Rika (FBE)</i> <i>Dr. Yoko Kanemasu (FALE)</i> Selected Campus Directors: <i>Dr. Patricia Rodie (Solomon Islands)</i> <i>Dr. Irene Taafaki (Marshall Islands)</i> <i>Dr. Samuela Bogitini (Labasa)</i> Selected Head of Schools: <i>Prof. Maurizio Cirrincione (School of Engineering & Physics)</i> <i>Prof. Raghavar Pathak (Graduate School of Business)</i> <i>Dr. James Johnson (School of Social Sciences)</i> Venue: Japan-Pacific ICT Centre Video Conference Room 1 | Meeting with Assessment Consultant: <i>Ms. Dorothy Spiller</i> Venue: CBR | Meeting with Senior Quality Assurance Coordinator: <i>Dr. Sereana Kubuabola</i> Associate Deans Planning & Quality: <i>Dr. David Rohindra (FSTE)</i> <i>Dr. Nacanieli Rika (FBE)</i> <i>Dr. Yoko Kanemasu (FALE)</i> Selected Campus Directors: <i>Dr. Patricia Rodie (Solomon Islands)</i> <i>Dr. Irene Taafaki (Marshall Islands)</i> <i>Dr. Samuela Bogitini (Labasa)</i> Selected Head of Schools: <i>Prof. Maurizio Cirrincione (School of Engineering & Physics)</i> <i>Prof. Raghavar Pathak (Graduate School of Business)</i> <i>Dr. James Johnson (School of Social Sciences)</i> Venue: Japan-Pacific ICT Centre Video Conference Room 1 |
| 2.30pm – 3.00pm | Team debriefing in executive session in team room Venue: Vice-President Administration Office | | | |
| 3.00pm – 5.00pm | Campus Tour: <i>Accreditation Project Coordinator, Ms. Sujlesh Sharma</i> Venue: Laucala Upper Campus | | | |

| Time | Meerdink | Lee | Tanasescu | Roberts |
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| 5.05pm – 5.45pm | Meeting with Interim Director Human Resources: <i>Mr. Dhiraj Bhartu</i> Venue: FCR | Meeting with Chief Financial Officer: Executive Director Finance <i>Mr. Kolinio Boila</i> Management Accountant for Regional Campuses: <i>Mr. Farish Ali</i> Venue: CBR | Meeting with Chief Financial Officer: Executive Director Finance <i>Mr. Kolinio Boila</i> Management Accountant for Regional Campuses: <i>Mr. Farish Ali</i> Venue: CBR | Meeting with Chief Financial Officer: Executive Director Finance <i>Mr. Kolinio Boila</i> Management Accountant for Regional Campuses: <i>Mr. Farish Ali</i> Venue: CBR |
| 5.50pm – 6.30pm | Meeting with Vice-President Regional Campuses, Estates & Infrastructure: <i>Dr. Giulio Paunga</i> Venue: CBR | | | |
| 6.30pm – 7.00pm | Team debriefing in executive session in team room. Check in with ALO for any change for Day 2 Venue: Vice-President Administration Office | | | |
| 7.00pm – 8.30pm | Team is transported to hotel for dinner in executive session; then, team works on report draft | | | |

THE SECOND DAY – WEDNESDAY 15 NOVEMBER 2017

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-------------------|--|---|--|---|
| 8.00am | Team is transported to The University of the South Pacific (USP) | | | |
| 8:15am – 9.00am | Meeting with Chief Academic Officer: <i>Deputy-Vice Chancellor Learning, Teaching & Student Services: Prof. Richard K. Coll</i> Venue: CBR | | | |
| 9.05am – 9.45am | Meeting with Associate Deans Research & Graduate Affairs: <i>Prof. Sushil Kumar (FSTE)</i> <i>Dr. Manoranjan Mohanty (FBE)</i> <i>Dr. Cresantia Frances Koya Vaka'uta (FALE)</i> Venue: CBR | Meeting with Deputy Vice Chancellor Research, Innovation & International: <i>Prof. Derrick Armstrong</i> Director Research: <i>Dr. Jito Vanualailai</i> Venue: FCR | Meeting with Associate Deans Research & Graduate Affairs: <i>Prof. Sushil Kumar (FSTE)</i> <i>Dr. Manoranjan Mohanty (FBE)</i> <i>Dr. Cresantia Frances Koya Vaka'uta (FALE)</i> Venue: CBR | Meeting with Deputy Vice Chancellor Research, Innovation & International: <i>Prof. Derrick Armstrong</i> Director Research: <i>Dr. Jito Vanualailai</i> Venue: FCR |
| 9.50am – 10.30am | Meeting with Manager Student Administration Services: <i>Mrs. Litia Konusi</i> Venue: CBR | Meeting with Manager Campus Life: <i>Mr. Glenn Pope</i> Venue: FCR | Meeting with Acting University Librarian: <i>Mrs. Elizabeth Fong</i> Venue: PCR | Meeting with Manager Campus Life: <i>Mr. Glenn Pope</i> Venue: FCR |
| 10.35am – 10.55am | Team debriefing in executive session in team room Venue: Vice-President Administration Office | | | |
| 11.00am – 12.00pm | Meeting with Representatives from Association of USP Staff (AUSPS) <i>Dr. Krishna Raghurwaiya</i> <i>Dr. Eberhard Weber</i> Venue: CBR | Meeting with Representatives of USP Staff Union: <i>Mr. Reuben Caulata</i> Venue: FCR | Meeting with Representatives of USP Staff Union: <i>Mr. Reuben Caulata</i> Venue: FCR | Meeting with Representatives from Association of USP Staff (AUSPS) <i>Dr. Krishna Raghurwaiya</i> <i>Dr. Eberhard Weber</i> Venue: CBR |
| 12.00pm – 1.00pm | Team lunch meeting in team room Venue: Vice-President Administration Office | | | |

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-----------------|---|---|---|---|
| 1.05pm – 2.05pm | Open Forum with Representatives of the University of the South Pacific Students Association and all interested students Venue: Japan-Pacific ICT Centre Lecture Theatre | | | |
| 2.15pm – 3.15pm | Open Forum with Non-academic Staff Venue: FBE Postgraduate Lecture Theatre | Open Forum with Non-academic Staff Venue: FBE Postgraduate Lecture Theatre | Open Forum with Faculty and Academic Professional Staff Venue: Japan-Pacific ICT Centre Lecture Theatre | Open Forum with Faculty and Academic Professional Staff Venue: Japan-Pacific ICT Centre Lecture Theatre |
| 3.20pm – 3.45pm | Team debriefing in executive session in team room Venue: Vice-President Administration Office | | | |
| 3.45pm – 4.15pm | Meeting with selected Development, Marketing, Communications and Alumni Managers: Manager Communications (also representing Manager Marketing): <i>Ms. Kalpana Prasad</i> Webmaster: <i>Mr. Pritesh Chandra</i> Alumni Affairs Coordinator: <i>Ms. Artila Devi</i> Development Manager: <i>Mr. Iresh Lal</i> Manager Regional Scholarship Team: <i>Ms. Laite Waseiyaroi</i> Regional Programme Coordinator: <i>Ms. Pritika Bijay</i> Venue: CBR | Meeting with Director Development, Marketing, Communications and Alumni: <i>Mr. Jaindra Karan</i> Venue: FCR | Meeting with selected Development, Marketing, Communications and Alumni Managers: Manager Communications (also representing Manager Marketing): <i>Ms. Kalpana Prasad</i> Webmaster: <i>Mr. Pritesh Chandra</i> Alumni Affairs Coordinator: <i>Ms. Artila Devi</i> Development Manager: <i>Mr. Iresh Lal</i> Manager Regional Scholarship Team: <i>Ms. Laite Waseiyaroi</i> Regional Programme Coordinator: <i>Ms. Pritika Bijay</i> Venue: CBR | Meeting with Director Development, Marketing, Communications and Alumni: <i>Mr. Jaindra Karan</i> Venue: FCR |
| 4.20pm – 5.00pm | Team video conference with selected Regional Campus Directors: <i>Dr. Ruby Vaa (Alafua)</i> | | | |

| Time | Meerdink | Lee | Tanasescu | Roberts |
|-----------------|--|---|---|---|
| | <i>Dr. Roderick Dixon (Cook Islands)</i> <i>Dr. Seu'ula Johansson-Fua (Tonga)</i> Venue: Japan-Pacific ICT Centre Video Conference Room 1 | | | |
| 5.10pm – 5.45pm | Meeting with Pro-Vice Chancellor and Director Centre for Flexible Learning: <i>Prof. Som Naidu</i> Senior Instructional Designer: <i>Dr. Valentine Hazelman</i> Venue: CBR | Meeting with Director Information Technology Services: <i>Mr. Kisione Finau</i> Venue: FCR | Meeting with Pro-Vice Chancellor and Director Centre for Flexible Learning: <i>Prof. Som Naidu</i> Senior Instructional Designer: <i>Dr. Valentine Hazelman</i> Venue: CBR | Meeting with Director Information Technology Services: <i>Mr. Kisione Finau</i> Venue: FCR |
| 5.45pm – 6.00pm | Team debriefing in executive session in team room Venue: Vice-President Administration Office | | | |
| 6.10pm | Team is transported to the hotel | | | |
| 6.30pm | Team break or meeting at hotel | | | |
| 7.00pm | Team dinner at hotel | | | |

MORNING OF THE THIRD DAY – THURSDAY 16 NOVEMBER 2017

| TIME | Meerdink | Lee | Tanasescu | Roberts |
|-------------------|--|------------|------------------|----------------|
| 8.00am | Team members discuss sections of report either at The University of the South Pacific (USP) or in hotel | | | |
| 11.00am – 11.30am | Team chair meets with CEO: <i>Vice-Chancellor and President, Professor Rajesh Chandra</i> Venue: CBR | | | |
| 11.35am – 1.00pm | Exit meeting with SMT members and Accreditation Project Coordinator/ Photo Opportunity Venue: CBR | | | |
| 1:00pm | Team leaves institution; team is transported back to the hotel | | | |

Team Members:

1. Dr. Denis Meerdink, Associate Dean, University of the Pacific (**Chair**)
2. Dr. Ming-Tung “Mike” Lee, Vice President for Administration and Business Affairs, California State University (CSU) Sacramento
3. Dr. Mihaela Tanasescu, Provost, Chief Academic Officer, Trident University International
4. Prof. Keith Roberts, University of Pittsburgh (Fulbright Specialist)